



Updated March 3, 2021

Please Read Carefully!

Important information on how to apply for PPP

[Top-line Overview of First Draw PPP Loans](#)

[Link for PPP first draw borrower application form](#)

[Link for PPP first draw application form for Schedule C Filers Using Gross Income](#)

[Top-line Overview of Second Draw PPP Loans](#)

[Link for PPP second draw borrower application form](#)

[Link for PPP second draw application form for Schedule C Filers Using Gross Income](#)

For existing Small Business Bank customers:

If you are already a customer of Small Business Bank, simply click on the appropriate online application link above and fill out the form. (To save the form from your web browser, once you have completed the application, choose “print”, then under destination select “Save as PDF”). Be sure that you are selecting the correct application – if you have already received PPP previously, use the second draw application. You must upload the completed, signed application and supporting documentation in online banking secure messaging. Please watch secure messaging for updates on the status of your application for PPP.

If you DO NOT have a bank account at Small Business Bank:

If you are not currently a customer of Small Business Bank, we are still here to help. In order to process your application for PPP, you must first complete an account application. Once your account application has been processed, look for an email inviting you to set up online banking access. Access the account application below. **You must complete this step to apply for PPP.**

[Small Business Bank Account application link](#)

After you complete the account application, your next step is to complete the appropriate PPP application at the links above. (To save the form from your web browser, once you have completed the application, choose “print”, then under destination select “Save as PDF”). Be sure that you are selecting the correct application – if you have already received PPP previously, use the second draw application. You must upload the completed, signed application and supporting documentation in online banking secure messaging. Please watch secure messaging for updates on the status of your application for PPP.

If you are not a regular customer at Small Business Bank, but received PPP funding from us in 2020, you do not need to reapply for an account. Use the second draw PPP application link and call 855-635-9696. One of our banking specialists will help you reactivate your account.



January 19, 2021

Information for our customers applying for PPP loan forgiveness

Our loan specialists are available to help our Small Business Bank customers navigate the loan forgiveness process. Please call Chris or Taylor at 913-492-9211 if you need additional information regarding PPP loan forgiveness. You can find the SBA forms at the links below:

[SBA Form 3508](#)

[SBA Form 3508EZ](#)

[SBA Form 3508S](#) (for loans of \$150,000 or less)